

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

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| (1) DEPARTMENT Administrative Office | (2) MEETING DATE 6/2/2015 | (3) CONTACT/PHONE Nikki J. Schmidt 805/781-5496 | |
| (4) SUBJECT Submittal of the FY 2015-16 Supplemental Budget to the Proposed Budget. All Districts. | | | |
| (5) RECOMMENDED ACTION It is recommended that the Board receive and file the FY 2015-16 Supplemental Budget so that the budget hearing schedule and technical adjustment items are part of the public record and available for review. | | | |
| (6) FUNDING SOURCE(S) N/A | (7) CURRENT YEAR FINANCIAL IMPACT \$0.00 | (8) ANNUAL FINANCIAL IMPACT \$0.00 | (9) BUDGETED? No |
| (10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ____) <input type="checkbox"/> Board Business (Time Est. ____) | | | |
| (11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input checked="" type="checkbox"/> N/A | | | |
| (12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A | | (13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: N/A <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A | |
| (14) LOCATION MAP N/A | (15) BUSINESS IMPACT STATEMENT? | | (16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date: _____ |
| (17) ADMINISTRATIVE OFFICE REVIEW | | | |
| (18) SUPERVISOR DISTRICT(S) All Districts | | | |

County of San Luis Obispo



TO: Board of Supervisors

FROM: Nikki J. Schmidt, Administrative Office

DATE: 6/2/2015

SUBJECT: Submittal of the FY 2015-16 Supplemental Budget to the Proposed Budget. All Districts.

RECOMMENDATION

It is recommended that the Board receive and file the FY 2015-16 Supplemental Budget so that the budget hearing schedule and technical adjustment items are part of the public record and available for review.

DISCUSSION

The Supplemental Budget to the FY 2015-16 Proposed Budget serves three primary purposes. The first is to publish the budget hearings schedule. The second purpose is to recommend budget adjustments based upon decisions made or information received after the Proposed Budget was printed. For example, 4.00 FTE of the 7.00 FTE positions being added in the Supplemental Budget were approved by the Board in April. These positions were not included on departmental Position Allocation Lists (s) as they were approved subsequent to the Proposed Budget being printed. Other technical adjustments include increasing budget for a fixed asset, or mini-reorganization due to an unanticipated retirement. The third purpose is to bring forward any "at-issue" requests made by a department head for reconsideration of funding for items or services that were requested in their Budget Augmentation Request (BAR) budget submittal but not recommended by the Administrative Office in the Proposed Budget.

Section One includes the schedule for the public hearings for the Proposed Budget. The schedule includes corresponding references to pages in the Proposed Budget and the Supplemental Budget Document.

Section Two is a summary of the recommended technical budget adjustments. The recommended adjustments are based on new information received after the Proposed Budget was published.

Section Three includes the detailed departmental supplemental request forms for any technical adjustment. Technical adjustments are considered "minor" and normally include changes to items or services that occur after the Proposed Budget went to print.

Section Four is the summary of requested at-issue budget adjustments.

Section Five includes the detailed at-issue department supplemental request form. An at-issue request is for items or services that were requested by a department in their Budget Augmentation Request (BAR) budget submittal but not recommended by the Administrative Office in the Proposed Budget.

OTHER AGENCY INVOLVEMENT/IMPACT

All County departments have been involved in the budget process.

FINANCIAL CONSIDERATIONS

The proposed budget (all funds) for FY 2015-16 totals \$564,318,975 million. The technical budget adjustment recommendations included in the Supplemental Budget Document increase General Fund support by \$88,920 and represent a net addition of 2.75 FTE positions. Approval of the at-issue item would increase General Fund support by an \$88,673 and add 1.00 FTE position. The total increase in General Fund support for all items if approved is \$177,593.

RESULTS

The Supplemental Budget formally publishes the budget hearing schedule and adjusts the FY 2015-16 Proposed Budget to reflect changes that occurred after the Proposed Budget was published and any at-issue reconsideration requests.

ATTACHMENTS

1. FY 2015-16 Supplemental Budget to the Proposed Budget